



Apollo Career Center is accepting applications for the position of:

HIGH SCHOOL ASSISTANT PRINCIPAL (Anticipated)

STARTING DATE:	July 13, 2026 or sooner
REPORTS TO:	High School Principal
SALARY RANGE:	<ul style="list-style-type: none"> • \$90,000 - \$98,000, based on administrative salary schedule, commensurate with education and experience
BENEFITS:	<ul style="list-style-type: none"> • medical/dental/life insurance • sick/personal leave • 8% STRS pickup on pickup • Medicare pickup
WORK WEEK/YEAR:	225-day school year calendar
MINIMUM QUALIFICATIONS:	<ul style="list-style-type: none"> • possess a valid Ohio Dept. of Education professional administrator license and an OTES 2.0 credential • passion for learning and working with high school students and staff • exceptional communication skills • effective organizational and planning skills • team-oriented philosophy • ability to motivate staff to meet new challenges • ability to create an atmosphere of respect and trust • ability to pass BCI and FBI background checks
PREFERRED QUALIFICATIONS:	<ul style="list-style-type: none"> • administrative experience
RESPONSIBILITIES:	<ul style="list-style-type: none"> • supervise and evaluate high school staff • handle student discipline and attendance issues • build positive professional relationships with staff, students and families • maintain a high level of communication with staff, students and families
MATERIALS TO SUBMIT:	<ul style="list-style-type: none"> • letter of interest, resume and other information pertinent to this position • application <p>(available at: https://www.apollocareercenterhs.com/jobs-at-apollo/)</p>
APPLICATION DEADLINE:	June 29, 2026
APPLY TO:	<p>Nick Sammetinger, High School Principal Apollo Career Center 3325 Shawnee Rd. Lima, OH 45806-1454 Phone: 567-940-4724 Email: nick.sammetinger@apollocc.org</p>