



Apollo Career Center is accepting applications for the position of:

SCHOOL COUNSELOR

STARTING DATE:	August 2025
REPORTS TO:	Assistant Principal
SALARY RANGE:	\$42,200 - \$64,200 plus 25 extended days, based on appropriate salary schedule, commensurate with education and experience.
BENEFITS:	<ul style="list-style-type: none">• medical/dental Insurance• life insurance• sick/personal leave
WORK WEEK/YEAR:	183-day school year calendar plus extended days
MINIMUM QUALIFICATIONS:	<ul style="list-style-type: none">• Master's degree in school counseling• valid Ohio School Counselor licensure• experience with Google Workplace• ability to work with students of varied ability levels• ability to communicate effectively both verbally and in writing• ability to pass BCI/FBI background checks• willingness to be involved in the school improvement process
PREFERRED QUALIFICATIONS:	<ul style="list-style-type: none">• experience and sincere interest in working with high school students, parents, and staff• knowledge of career and technical education• post-secondary planning and application processing knowledge• scheduling and testing experience• recruiting and admissions experience• exceptional planning, organizational, computer and communication skills• experience in individual, small-group and career counseling• experience in individual/family/school crisis intervention• problem-solving and decision-making skills
RESPONSIBILITIES:	<ul style="list-style-type: none">• working with high school students• working with associate district counselors• scheduling, testing, recruiting and admissions
MATERIALS TO SUBMIT:	<ul style="list-style-type: none">• application (available at: https://www.apollocareercenterhs.com/jobs-at-apollo/)• resume and any other information pertinent to this position
APPLICATION DEADLINE:	May 23, 2025
APPLY TO:	Nick Sammetinger, High School Assistant Principal Apollo Career Center 3325 Shawnee Rd. Lima, OH 45806-1454 Phone: 567-940-4724 Email: nick.sammetinger@apollocc.org