



Apollo Career Center is accepting applications for the position of:

ADULT EDUCATION PART-TIME HVAC INSTRUCTOR

STARTING DATE:	August 2025
REPORTS TO:	Adult Education Welding Manager
SALARY RANGE:	\$24.48 - \$31.67 per hour
WORK WEEK/YEAR:	Two evenings per week, 6:00 p.m. - 10:00 p.m.
MINIMUM QUALIFICATIONS:	<ul style="list-style-type: none">• high school graduate• minimum of 5 years of heating, ventilation and air conditioning (HVAC) trades experience• possess, or ability to obtain, a valid Adult Workforce Education permit (HVAC)• ability to instruct adult learners in an educational setting• ability to pass FBI and BCI background checks
PREFERRED QUALIFICATIONS	<ul style="list-style-type: none">• ability to plan and develop an instructional program in the HVAC content area• knowledge of NCCER HVAC curriculum• knowledge of EPA 608 certification guidelines
RESPONSIBILITIES:	<ul style="list-style-type: none">• develop and deliver curriculum for programs for adult learners
MATERIALS TO SUBMIT:	<ul style="list-style-type: none">• application (available at: https://www.apollocareercenterhs.com/jobs-at-apollo/)• resume
APPLICATION DEADLINE:	Until filled
APPLY TO:	Eric Osborne, Adult Education Welding Manager Apollo Career Center 3325 Shawnee Rd. Lima, OH 45806-1454 Phone: 567-940-3886 Email: eric.osborne@apollocc.org

It is the policy of the Apollo Joint Vocational District that educational activities, employment practices, programs, and services are offered without regard to race, color, national origin, sex, religion, disability, or age.