



Apollo Career Center is accepting applications for the position of:

ADULT EDUCATION WELDING MANAGER/INSTRUCTOR

STARTING DATE:	September/October 2024
REPORTS TO:	Director of Adult Programs
SALARY RANGE:	<ul style="list-style-type: none"> • based on appropriate salary schedule, commensurate with education and experience
BENEFITS:	<ul style="list-style-type: none"> • medical/dental Insurance • life insurance • sick/personal leave
WORK WEEK/YEAR:	<ul style="list-style-type: none"> • 183-day calendar • daytime and evening hours
MINIMUM QUALIFICATIONS:	<ul style="list-style-type: none"> • high school graduate • minimum of five years of welding trades experience • possess, or ability to obtain, a valid Adult Workforce Education permit (Welding) • ability to instruct adult welding classes in an educational setting • ability to pass FBI/BCI background checks • willingness to work/assist with an advisory group
PREFERRED QUALIFICATIONS:	<ul style="list-style-type: none"> • excellent organizational and human relations skills • ability to plan and develop an instructional program in the welding content area • possess Certified Welding Inspector (CWI) certification
RESPONSIBILITIES:	<ul style="list-style-type: none"> • develop and deliver welding curriculum for adult learners • instruct afternoon/evening classes 2-4 days per week • monitor student progress effectively by selecting appropriate evaluation strategies
MATERIALS TO SUBMIT:	<ul style="list-style-type: none"> • application (available at: https://www.apollocareercenterhs.com/jobs-at-apollo/) • resume
APPLICATION DEADLINE:	September 20, 2024
APPLY TO:	<p>Toby Prinsen, Assistant Director of Adult Programs Apollo Career Center 3325 Shawnee Rd. Lima, OH 45806-1454 Phone: 419-998-2939 Email: toby.prinsen@apolloc.org</p>