



January 2024 *Administrative Updates*

Nick Sammetinger
High School Principal

➤ General:

- We will be hosting a College Credit Plus (CCP) informational meeting on Wednesday, January 17, at 6:00 p.m. in the Goare room.
- The Project SEARCH informational night at Mercy Health was well attended and a success. Instructor Leigh Taylor has new ideas on how to expand and provide more opportunities for the students.
- The Health Science program is expanding! It will be transformed into an academy-style program where students will have more options for their senior year.
- The Health Science program conducted its fall blood drive with the American Red Cross. Students and staff donated a total of 27 units of blood. Each unit can save up to 3 lives.
- HOSA inducted and installed its new officers and voting delegates for the school year. A ceremony was held in the evening for parents to attend.

Officers:

Trinity Bunger (Wapak) - Parliamentarian
Gabriel Burke (Shawnee) - Historian
JulieAnn Chiles (Shawnee) - President
Riley Hibbard (Wapak) - Treasurer
Avery Hutt (Wapak) - Vice President
Chloe Jenner (Elida) - Secretary
Kiersten Horn (Hardin Northern) - Class Rep.
Kylee Reed (Shawnee) - Class Rep.

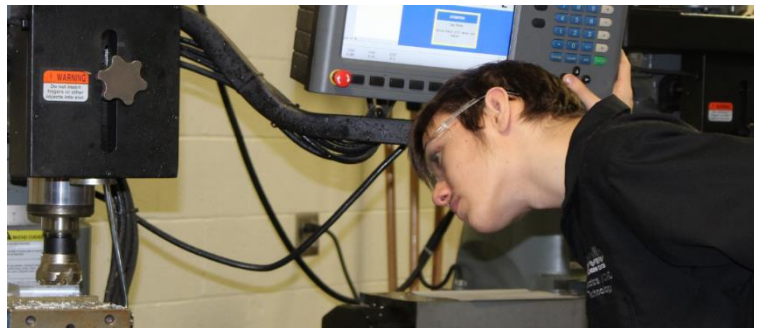
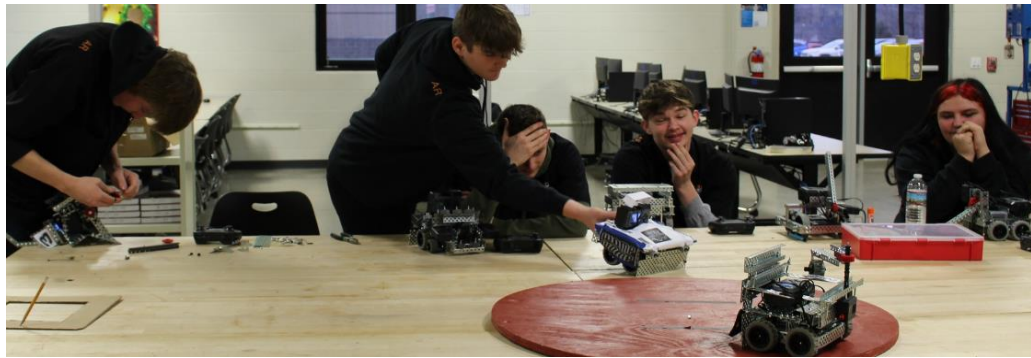


Voting Delegates:

- Jaylah McGee (Elida), Cecelia Long-Reed (Elida), Natalie Wietholter (Wapak), Delaney Swinehart (Bath), Keeven Green (Shawnee), Rayven James (Shawnee), Mason Winegardner (Wapak).
- Culinary Arts sponsored a Toys for Tots collection/contest for their CTSO (FCCLA) in December. Whichever program donated the most toys would win a lunch catered by the Culinary Arts students. The Career Exploration program donated the most. A total of 206 new toys were collected. Pictured below are Culinary Arts students.



- A Competition Day was held December 21 (pictures below). Students either competed in a skill competition in their program or a leadership contest. It was a huge success.



➤ Enrollment:

- 411 Blast is January 26. Currently 1,207 students are scheduled to visit.
- We have received 388 enrollment applications for the 2024-25 school year (up 9 from this same point last year).

• Current Enrollment

On Campus	908
Satellites	<u>931</u>
Total	1,839

➤ Miscellaneous:

- Fall EOC testing:
 - 251 students had to complete at least one EOC exam.
 - A total of 349 tests were administered.
- We rolled out the new PS Works Discipline Referral System. Administrators are training staff members individually and a desktop icon will be placed on staff computers for easy access.

Tara Shepherd

Adult Education Director

- attended Perkins Equity lab
 - toured S&S Coach
 - Frost Roofing toured Apollo
 - completed staff evaluations and observations
 - attended the OhioMeansJobs quarterly partner meeting
 - completed Ohio Department of Higher Education (ODHE) mandatory HEI (data) training
 - Adult Ed. received a Workforce-Based Training and Education grant from ODHE for equipment totaling \$94,218.
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Dana Dukes-Norton/Allison Overholt

District Communications

- spirit wear online store opened Jan. 8
- social media management
- website & social media analytics: https://bit.ly/22_23SchoolYearAnalytics
- photos, flyers, press releases
- prepped for 411Blast and All Area Boards dinner
- website updates and maintenance
- coordinated AYS with Todd Walker
- uniform coordination
- Adult Education promotion
- Cafeteria
 - provided coffee for Coffee with Crystal
 - made and sold popcorn for Apollo Fusion during Competition Day
 - December meals served:

Breakfast:	1,147	(615 free, 303 reduced, 228 paid)
Lunch:	<u>6,511</u>	(2,212 free, 1,487 reduced, 2,812 paid)
Total:	7,658	



Nick Michel

Facility Manager

- Gallagher-Bassett conducted their bi-annual risk assessment. Two issues were found in the Building & Renovations lab (we are working on solutions) and one in the Carpentry lab (issue fixed).
- The State Highway Patrol conducted a spot inspection on our four buses. Two minor violations were found and have been repaired.
- I am assisting Garman-Miller with drawing up plans to install a powder coat oven in the Auto Collision lab.
- Armor Fire performed the fourth quarter sprinkler system inspection.
- North West Security performed the annual test on fire alarm system.
- The Allen County Health Department conducted their bi-annual inspection and found no violations.
- Dancer Concrete Design began the tear out of the failed section of terrazzo flooring in the cafeteria/commons area.
- ABC Plumbing installed a new three-station hand wash sink in the Culinary 1 kitchen.
- Air Handling Equipment completed a full service of the compressed air system in the main building.

- The fire marshal conducted a bi-annual inspection. A couple of minor issues were found and have been addressed.
 - We completed 6 preventative maintenance tasks and 58 maintenance requests in December.
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Matt Kentner

Technology Manager

- A network day was held December 27 to update and reboot servers and PCs.
 - We supported events using the video wall including outside company presentations.
 - New Aruba switches were installed in the maintenance building and bus garage to replace 15-year-old Cisco switches. Updating the Truck Driving program trailer is on hold until a fiber patch cable is replaced.
 - Valley Electric fixed the remaining issues with the new paging system.
 - Wadsworth Solutions, NOACSC and Apollo IT upgraded the HVAC server and removed Sonicwall VPN so Wadsworth can have an outside VPN connection through NOACSC for remote connection.
 - We purchased new mics and earpieces for Apollo's old 2-way radios for \$45. They have been repurposed for use by the Construction Equip. program so the instructor can talk to students operating equipment.
 - The 4th quarter phishing email test resulted in only 3% of staff clicking on the links.
 - Tech Services completed 101 tickets during December.
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Lila Whyman

Instructional Technology Specialist

- Worked 1:1 with 18 students on technology issues or library/research needs.
- Assisted 21 instructors/staff (HS & AE) with 58 technology-related issues and/or projects:
 - Canva/Schoology integration
 - Google Forms and spreadsheets
 - Schoology (Work Based Learning assignments)