

**APOLLO CAREER CENTER
BOARD OF EDUCATION**

**Regular Meeting
October 23, 2023
7:00 p.m.**

I. Call to Order

The Apollo Career Center Board of Education met in regular session on Monday, October 23, 2023, in the Board room of the Apollo Career Center. President Yvonne Marrs called the meeting to order at 7:00 p.m.

II. Roll Call

Member	District	Appointment	
Mr. Mike Carpenter	Shawnee	January 2022 – December 2023	Present
Mr. Spencer Clum	Spencerville	January 2022 – December 2024	Present
Mr. Ron Fleming	Ada	January 2021 – December 2023	Present
Mr. Dennis Fricke	Elida	January 2023 – December 2025	Present
Mrs. Yvonne Marrs	Perry	January 2023 – December 2025	Present
Mr. Dan Marshman	Hardin Northern	January 2023 – December 2025	Present
Mr. Ron Mertz	Wapakoneta	January 2021 – December 2023	Present
Mrs. Jackie Place	Bath	January 2023 – December 2025	Present
Mr. Jeremy Scoles	Bluffton	January 2023 – December 2025	Present
Mr. Brian Spallinger	Allen East	January 2021 – December 2023	Present
Mr. Ned Stechschulte	Columbus Grove	January 2023 – December 2025	Present

III. Hearing of the Public

IV. Approval of Previous Minutes (Motion 10-23-01)

The Record of Proceedings for the Regular meeting held on September 25, 2023, having been previously distributed, were found to be correct.

Mrs. Place moved and Mr. Clum seconded the adoption of the same.

Upon the call of the roll, the vote was recorded as follows:

Mr. Mike Carpenter	Yea _____	Mrs. Jackie Place	Yea _____
Mr. Spencer Clum	Yea _____	Mr. Jeremy Scoles	Yea _____
Mr. Ron Fleming	Yea _____	Mr. Brian Spallinger	Abstain _____
Mr. Dennis Fricke	Yea _____	Mr. Ned Stechschulte	Yea _____
Mr. Dan Marshman	Yea _____	Mrs. Yvonne Marrs	Yea _____
Mr. Ron Mertz	Yea _____		

V. Treasurer's Report (Motion 10-23-02)

Mr. Fricke moved and Mr. Fleming seconded the approval of the following as presented by the Treasurer:

A. Financial Reports

1. Bank reconciliation and financial reports for September 2023.
2. All bills for September 2023 and confirm they are for a proper public purpose.
3. Investment ledger for September 2023.

B. Other Financial Activities

1. Approve the following Then and Now purchase order(s) over \$3,000:
 - PO #2240011, NOACSC, 7/1/23, \$32,750.95
2. Approve the FY 2024 Amended Permanent Appropriations.
3. Approve the return of an advance from the Renovation House Project Fund (011-9918) to the General Fund (001-0000) in the amount of \$125,000.
4. Approve the transfer of funds from the Renovation House Project Fund (011-9918) to the General Fund (001-0000) in the amount of \$5,486.85.

Upon the call of the roll, the vote was recorded as follows:

Mr. Mike Carpenter	<u>Yea</u>	Mrs. Jackie Place	<u>Yea</u>
Mr. Spencer Clum	<u>Yea</u>	Mr. Jeremy Scoles	<u>Yea</u>
Mr. Ron Fleming	<u>Yea</u>	Mr. Brian Spallinger	<u>Yea</u>
Mr. Dennis Fricke	<u>Yea</u>	Mr. Ned Stechschulte	<u>Yea</u>
Mr. Dan Marshman	<u>Yea</u>	Mrs. Yvonne Marrs	<u>Yea</u>
Mr. Ron Mertz	<u>Yea</u>		

VI. New and Recommended Matters

A. Personnel: Contract Action, Salary Notices, and Authorization (Motion 10-23-03)

Mr. Fleming moved and Mr. Clum seconded the adoption of the following personnel matters, pending criminal investigation checks for all personnel and for teaching personnel meeting certification/ licensure requirements as determined by the Ohio Department of Education.

1. **Resignation**

Accept the resignation of Bruce Johnson (16 years), high school assistant principal, effective at the end of the current contract year, for the purposes of retirement.

2. **Certified**

Hire the following high school substitute(s) for the 2023-24 school year, days as assigned and worked, at \$110 per day:

- Alisa Bendele
- Ann Benfield
- Katherine Kidwell (effective October 16, 2023)
- Beverly Rex-Cook

Upon the call of the roll, the vote was recorded as follows:

Mr. Mike Carpenter	<u>Yea</u>	Mrs. Jackie Place	<u>Yea</u>
Mr. Spencer Clum	<u>Yea</u>	Mr. Jeremy Scoles	<u>Yea</u>
Mr. Ron Fleming	<u>Yea</u>	Mr. Brian Spallinger	<u>Yea</u>
Mr. Dennis Fricke	<u>Yea</u>	Mr. Ned Stechschulte	<u>Yea</u>
Mr. Dan Marshman	<u>Yea</u>	Mrs. Yvonne Marrs	<u>Yea</u>
Mr. Ron Mertz	<u>Yea</u>		

B. New Business (Motion 10-23-04)

Mr. Fricke moved and Mr. Clum seconded the adoption of the following:

1. **Donation**

Accept a panoramic x-ray machine, an autoclave, and two mobile carts to be used by Adult Ed. Dental Assisting students to further their training, donated by Mark Jarvis, Wapakoneta, OH.

2. **Board Policies**

Adopt the following revised policies as proposed by OSBA Policy Service and recommended by the superintendent.

- BBFA (Board Member Conflict of Interest)
- DJB (Petty Cash Accounts)
- DM (Deposit of Public Funds (Cash Collection Points))
- EBCD-R (Emergency Closings)
- EF/EFB (Food Services Management/Free and Reduced-Price Food Services)
- GBCC (Staff Dress and Grooming)
- GBG (Staff Participation in Political Activities)
- GBI (Staff Gifts and Solicitations)
- GCB-1 (Professional Staff Contracts and Compensations Plans (Teachers))
- GCE (Part-Time and Substitute Professional Staff Employment)
- GCPD (Suspension and Termination of Professional Staff Members)
- IGD (Cocurricular and Extracurricular Activities)
- JEDA (Truancy)
- JN (Student Fees, Fines and Charges)
- KI (Public Solicitations in the Schools)
- KJA (Distribution of Materials in the Schools)

Upon the call of the roll, the vote was recorded as follows:

Mr. Mike Carpenter	<u>Yea</u>	Mrs. Jackie Place	<u>Yea</u>
Mr. Spencer Clum	<u>Yea</u>	Mr. Jeremy Scoles	<u>Yea</u>
Mr. Ron Fleming	<u>Yea</u>	Mr. Brian Spallinger	<u>Yea</u>
Mr. Dennis Fricke	<u>Yea</u>	Mr. Ned Stechschulte	<u>Yea</u>
Mr. Dan Marshman	<u>Yea</u>	Mrs. Yvonne Marrs	<u>Yea</u>
Mr. Ron Mertz	<u>Yea</u>		

C. **Design-Build Agreement Amendment Resolution (Motion 10-23-05)**

Mrs. Place moved and Mr. Scoles seconded the adoption of the following resolution and moved its passage:

**RESOLUTION NO. 10-23-05
 APPROVING GMP AMENDMENT NO. 1 WITH TOUCHSTONE CPM, INC. FOR
 CONSTRUCTION OF THE PUBLIC SAFETY TRAINING CENTER PROJECT**

The Superintendent recommends approval of Guaranteed Maximum Price (“GMP”) Amendment No. 1 to the Design-Build Agreement (“Agreement”) with Touchstone CPM, Inc. (“Touchstone”) for the construction of the Public Safety Training Center Project (the “Project”) and requests authority to execute the Amendment on the Board’s behalf.

Background

1. The Board previously approved an agreement with Touchstone to serve as the Design-Builder for the Project and perform preliminary services for the Project, including design.
2. Dividing the Project into two phases will decrease the time needed to construct the Project and reduce costs.
3. Touchstone has completed the design of the early site work necessary to construct the Project and has submitted its proposal for a GMP to construct Phase I of the Project, the early site work,

in the amount of \$924,875.

4. After execution of GMP Amendment No. 1, Touchstone will be obligated to complete the design of the Project and submit a second GMP proposal for GMP2, to construct Phase II, the remainder of the Project, subject to the Board's overall Project budget.
5. The Superintendent recommends approval of GMP Amendment No. 1 in the amount of \$924,875 and requests that the Board authorize the Superintendent to execute GMP Amendment No. 1 on behalf of the Board, as well any necessary related documents as prepared by the Board's legal counsel.

Therefore, the Board of Education resolves as follows:

1. GMP Amendment No. 1 to the Design-Build Agreement with Touchstone CPM, Inc. for design and construction of the Public Safety Training Center Project is approved in an amount not to exceed \$924,875 and the Superintendent is authorized to execute GMP Amendment No. 1.
2. The Board hereby authorizes the Superintendent to work with legal counsel to negotiate and execute any related documents necessary to effectuate GMP Amendment No. 1.

Upon the call of the roll, the vote was recorded as follows:

Mr. Mike Carpenter	<u>Yea</u>	Mrs. Jackie Place	<u>Yea</u>
Mr. Spencer Clum	<u>Yea</u>	Mr. Jeremy Scoles	<u>Yea</u>
Mr. Ron Fleming	<u>Yea</u>	Mr. Brian Spallinger	<u>Yea</u>
Mr. Dennis Fricke	<u>Yea</u>	Mr. Ned Stechschulte	<u>Yea</u>
Mr. Dan Marshman	<u>Yea</u>	Mrs. Yvonne Marrs	<u>Yea</u>
Mr. Ron Mertz	<u>Yea</u>		

VII. Reports and Information

- A. Board of Education
- B. High School Principal
- C. Director of Adult Programs
- D. Superintendent

VIII. Adjournment (Motion 10-23-06)

Mr. Fleming moved and Mr. Spencer Clum seconded the motion to adjourn.

Upon the call of the roll, the vote was recorded as follows:

Mr. Mike Carpenter	<u>Yea</u>	Mrs. Jackie Place	<u>Yea</u>
Mr. Spencer Clum	<u>Yea</u>	Mr. Jeremy Scoles	<u>Yea</u>
Mr. Ron Fleming	<u>Yea</u>	Mr. Brian Spallinger	<u>Yea</u>
Mr. Dennis Fricke	<u>Yea</u>	Mr. Ned Stechschulte	<u>Yea</u>
Mr. Dan Marshman	<u>Yea</u>	Mrs. Yvonne Marrs	<u>Yea</u>
Mr. Ron Mertz	<u>Yea</u>		

The Apollo Career Center Board of Education adjourned at 7:29 p.m.