

**APOLLO CAREER CENTER
BOARD OF EDUCATION**

**Regular Meeting
August 28, 2023**

I. Call to Order

The Apollo Career Center Board of Education met in regular session on Monday, August 28, 2023, in the Board room of the Apollo Career Center. President Yvonne Marrs called the meeting to order at 7:00 p.m.

II. Roll Call

Member	District	Appointment	
Mr. Mike Carpenter	Shawnee	January 2022 – December 2023	Present
Mr. Spencer Clum	Spencerville	January 2022 – December 2024	Present
Mr. Ron Fleming	Ada	January 2021 – December 2023	Present
Mr. Dennis Fricke	Elida	January 2023 – December 2025	Present
Mrs. Yvonne Marrs	Perry	January 2023 – December 2025	Present
Mr. Dan Marshman	Hardin Northern	January 2023 – December 2025	Present
Mr. Ron Mertz	Wapakoneta	January 2021 – December 2023	Present
Mrs. Jackie Place	Bath	January 2023 – December 2025	Present
Mr. Jeremy Scoles	Bluffton	January 2023 – December 2025	Present
Mr. Brian Spallinger	Allen East	January 2021 – December 2023	Absent
Mr. Ned Stechschulte	Columbus Grove	January 2023 – December 2025	Absent

III. Hearing of the Public

- Rehire of Keith Horner, retiring superintendent

IV. Approval of Previous Minutes (Motion 08-23-01)

The Record of Proceedings for the Regular meeting held on July 24, 2023, having been previously distributed, were found to be correct.

Mrs. Place moved and Mr. Clum seconded the adoption of the same.

Upon the call of the roll, the vote was recorded as follows:

Mr. Mike Carpenter	<u>Yea</u>	Mrs. Jackie Place	<u>Yea</u>
Mr. Spencer Clum	<u>Yea</u>	Mr. Jeremy Scoles	<u>Yea</u>
Mr. Ron Fleming	<u>Yea</u>	Mr. Brian Spallinger	<u>Absent</u>
Mr. Dennis Fricke	<u>Yea</u>	Mr. Ned Stechschulte	<u>Absent</u>
Mr. Dan Marshman	<u>Yea</u>	Mrs. Yvonne Marrs	<u>Yea</u>
Mr. Ron Mertz	<u>Yea</u>		

V. Treasurer’s Report (Motion 08-23-02)

Mr. Mertz moved and Mr. Carpenter seconded the approval of the following as presented by the Treasurer:

A. Financial Reports

1. Bank reconciliation and financial reports for July 2023.
2. All bills for July 2023 and confirm they are for a proper public purpose.
3. Investment ledger for July 2023.

B. Other Financial Activities

1. Approve the creation of the following fund:
 - Automation & Robotics club fund (200-9268)
2. Approve the following Then and Now purchase order(s) over \$3,000:
 - PO #2240019, Allen County Treasurer, 7/1/23, \$25,000

Upon the call of the roll, the vote was recorded as follows:

Mr. Mike Carpenter	<u>Yea</u>	Mrs. Jackie Place	<u>Yea</u>
Mr. Spencer Clum	<u>Yea</u>	Mr. Jeremy Scoles	<u>Yea</u>
Mr. Ron Fleming	<u>Yea</u>	Mr. Brian Spallinger	<u>Absent</u>
Mr. Dennis Fricke	<u>Yea</u>	Mr. Ned Stechschulte	<u>Absent</u>
Mr. Dan Marshman	<u>Yea</u>	Mrs. Yvonne Marrs	<u>Yea</u>
Mr. Ron Mertz	<u>Yea</u>		

VI. New and Recommended Matters

A. Personnel: Contract Action, Salary Notices, and Authorization (Motion 08-23-03)

Mr. Fricke moved and Mr. Scoles seconded the adoption of the following personnel matters, pending criminal investigation checks for all personnel and for teaching personnel meeting certification/licensure requirements as determined by the Ohio Department of Education.

1. Rescission of Employment Offers

Rescind the following motions to hire:

- Eric Beach (Motion 06-23-03)
- Colette Knutzen (Motion 05-23-04)
- John Landin (Motion 06-23-03)

2. Certified

- a. Hire Brent Obermiller as Adult Education Apprenticeship Coordinator/Instructor on salary schedule B-10, on a 1-year contract, effective August 14, 2023.
- b. Approve a contract addendum with Jennifer Dyer as presented.
- c. Approve a Memorandum of Understanding (2023-24 #2) with the Apollo Education Association as presented.
- d. Approve the following FY 2024 supplemental contract(s) per Article 19 of the AEA Collective Bargaining Agreement:

Activity	Teacher	Amount
SkillsUSA	Tasha Sheipline	\$ 2,000

- e. Approve stipends for the following instructors for their Apollo mentorship roles during the 2023-24 school year:

Mentor	Year	Amount	New Teacher
Matt Amstutz	2	\$150	Mitch Oen
Mike Dicke	2	\$150	Shane Allemeier
Hannah Dickey	2	\$150	Alecia Dunn
Stephanie Hemmelgarn	1	\$350	Lindsey Sellman

Jay Herbst	1	\$350	Shannen Vermillion
Marnie Lowden	1	\$350	Ricky Collar
Marnie Lowden	2	\$150	Hailey Diana
Marnie Lowden	2	\$150	Jenna Flick
Carrie Prince	2	\$150	Shawn Orphal
Tasha Sheipline	2	\$150	Jason Ernest

- f. Hire the following part-time adult education instructor(s) for FY 2024, hours as assigned and worked, per hourly rates as adopted by the Board of Education on April 24, 2023:
- Courtney Amrine
 - Ann Benfield
 - Rob Black
 - Austin McIntosh
 - Brent Obermiller
 - Kyleigh Rumer
 - Alexis Waddle
 - Slone Whetstone
- g. Hire the following high school substitute(s) for the 2023-24 school year, days as assigned and worked, at \$110 per day:
- Colette Knutzen

3. **Classified**

- a. Hire Brian Adams as Maintenance Assistant on salary schedule L-3, on a 1-year contract for FY 2024, effective August 28, 2023.
- b. Hire David Page as a part-time Maintenance Assistant for FY 2024, hours as assigned and worked at \$15 per hour, effective August 28, 2023.
- c. Hire the following as Teaching Assistants on salary schedule J-1, on 1-year contracts for FY 2024, effective August 15, 2024:
- Michael Gegel
 - Mindy Peterman
 - Bradley Valenti
- d. Hire the following as part-time cafeteria worker(s), hours as assigned and worked at \$13 per hour, for the 2023-24 school year:
- Emily Schmiedebusch
- e. Hire the following adult education test proctor(s), public safety maintenance worker(s), and other adult education non-certified worker(s) for FY 2024, hours as assigned and worked, per hourly rates as adopted by the Board of Education on April 27, 2023:
- Aimee Hickey (effective July 23, 2023)

Upon the call of the roll, the vote was recorded as follows:

Mr. Mike Carpenter	<u>Yea</u>	Mrs. Jackie Place	<u>Yea</u>
Mr. Spencer Clum	<u>Yea</u>	Mr. Jeremy Scoles	<u>Yea</u>
Mr. Ron Fleming	<u>Yea</u>	Mr. Brian Spallinger	<u>Absent</u>
Mr. Dennis Fricke	<u>Yea</u>	Mr. Ned Stechschulte	<u>Absent</u>
Mr. Dan Marshman	<u>Yea</u>	Mrs. Yvonne Marrs	<u>Yea</u>
Mr. Ron Mertz	<u>Yea</u>		

B. New Business (Motion 08-23-04)

Mr. Fleming moved and Mr. Clum seconded the adoption of the following:

1. Donations

Accept the following donations from staff to be used by their students to further their training:

- Beauty supplies from Tasha Sheipline and Lynne Nagel, Apollo Cosmetology instructors
- Mini refrigerator from Tiffany Randall, Apollo Adult Ed. STNA manager/instructor

2. Property Sale

Accept the purchase offer of \$128,000 from Isaac Hatfield, through Home Experts Realty, for the purchase of the student-renovated house located at 693 West Lane Avenue, Lima, OH 45801 (City of Lima, Allen County). Apollo will pay up to \$3,000 of the closing costs.

3. Student Wellness and Success Plan

Approve the Student Wellness and Success Fund Plan for FY 2024.

Upon the call of the roll, the vote was recorded as follows:

Mr. Mike Carpenter	<u>Yea</u>	Mrs. Jackie Place	<u>Yea</u>
Mr. Spencer Clum	<u>Yea</u>	Mr. Jeremy Scoles	<u>Yea</u>
Mr. Ron Fleming	<u>Yea</u>	Mr. Brian Spallinger	<u>Absent</u>
Mr. Dennis Fricke	<u>Yea</u>	Mr. Ned Stechschulte	<u>Absent</u>
Mr. Dan Marshman	<u>Yea</u>	Mrs. Yvonne Marris	<u>Yea</u>
Mr. Ron Mertz	<u>Yea</u>		

VII. Reports and Information

- A. Board of Education
- B. High School Principal
- C. Director of Adult Programs
- D. Superintendent

VIII. Adjournment (Motion 08-23-05)

Mr. Fricke moved and Mrs. Place seconded the motion to adjourn.

Upon the call of the roll, the vote was recorded as follows:

Mr. Mike Carpenter	<u>Yea</u>	Mrs. Jackie Place	<u>Yea</u>
Mr. Spencer Clum	<u>Yea</u>	Mr. Jeremy Scoles	<u>Yea</u>
Mr. Ron Fleming	<u>Yea</u>	Mr. Brian Spallinger	<u>Absent</u>
Mr. Dennis Fricke	<u>Yea</u>	Mr. Ned Stechschulte	<u>Absent</u>
Mr. Dan Marshman	<u>Yea</u>	Mrs. Yvonne Marris	<u>Yea</u>
Mr. Ron Mertz	<u>Yea</u>		

The Apollo Career Center Board of Education adjourned at 7:30 p.m.