

**APOLLO CAREER CENTER
BOARD OF EDUCATION**

**Regular Meeting
July 24, 2023**

I. Call to Order

The Apollo Career Center Board of Education met in regular session on Monday, July 24, 2023, in the Board room of the Apollo Career Center. President Yvonne Marrs called the meeting to order at 7:00 p.m.

II. Roll Call

Member	District	Appointment	
Mr. Mike Carpenter	Shawnee	January 2022 – December 2023	Present
Mr. Spencer Clum	Spencerville	January 2022 – December 2024	Present
Mr. Ron Fleming	Ada	January 2021 – December 2023	Present
Mr. Dennis Fricke	Elida	January 2023 – December 2025	Present
Mrs. Yvonne Marrs	Perry	January 2023 – December 2025	Present
Mr. Dan Marshman	Hardin Northern	January 2023 – December 2025	Present
Mr. Ron Mertz	Wapakoneta	January 2021 – December 2023	Present
Mrs. Jackie Place	Bath	January 2023 – December 2025	Present
Mr. Jeremy Scoles	Bluffton	January 2023 – December 2025	Present
Mr. Brian Spallinger	Allen East	January 2021 – December 2023	Present
Mr. Ned Stechschulte	Columbus Grove	January 2023 – December 2025	Present

III. Approval of Previous Minutes (Motion 07-23-01)

The Record of Proceedings for the Regular meeting held on June 26, 2023, having been previously distributed, were found to be correct.

Mr. Mertz moved and Mr. Fricke seconded the adoption of the same.

Upon the call of the roll, the vote was recorded as follows:

Mr. Mike Carpenter	<u>Yea</u>	Mrs. Jackie Place	<u>Yea</u>
Mr. Spencer Clum	<u>Yea</u>	Mr. Jeremy Scoles	<u>Yea</u>
Mr. Ron Fleming	<u>Yea</u>	Mr. Brian Spallinger	<u>Yea</u>
Mr. Dennis Fricke	<u>Yea</u>	Mr. Ned Stechschulte	<u>Abstained</u>
Mr. Dan Marshman	<u>Yea</u>	Mrs. Yvonne Marrs	<u>Yea</u>
Mr. Ron Mertz	<u>Yea</u>		

IV. Treasurer's Report (Motion 07-23-02)

Mr. Clum moved and Mrs. Place seconded the approval of the following as presented by the Treasurer:

A. Financial Reports

1. Bank reconciliation and financial reports for June 2023.
2. All bills for June 2023 and confirm they are for a proper public purpose.
3. Investment ledger for June 2023.

B. Other Financial Activities

1. Approve the following Then and Now purchase order(s) over \$3,000:
 - PO #2240459, Current Office Solutions, 7/17/23, \$10,741.49

- PO #2240024, American Electric Power, 7/1/23, \$285,000

2. Approve the creation of the CDL Testing Center Fund (012-9924).

Upon the call of the roll, the vote was recorded as follows:

Mr. Mike Carpenter	<u>Yea</u>	Mrs. Jackie Place	<u>Yea</u>
Mr. Spencer Clum	<u>Yea</u>	Mr. Jeremy Scoles	<u>Yea</u>
Mr. Ron Fleming	<u>Yea</u>	Mr. Brian Spallinger	<u>Yea</u>
Mr. Dennis Fricke	<u>Yea</u>	Mr. Ned Stechschulte	<u>Yea</u>
Mr. Dan Marshman	<u>Yea</u>	Mrs. Yvonne Marrs	<u>Yea</u>
Mr. Ron Mertz	<u>Yea</u>		

V. New and Recommended Matters

A. Personnel: Contract Action, Salary Notices, and Authorization (Motion 07-23-03)

Mr. Fricke moved and Mr. Stechschulte seconded the adoption of the following personnel matters, pending criminal investigation checks for all personnel and for teaching personnel meeting certification/ licensure requirements as determined by the Ohio Department of Education.

1. **Resignation**

Accept the resignation of Michelle Caudill (8 years), cafeteria manager, effective July 20, 2023.

2. **Certified**

a. Issue a limited one-year teaching contract (July 1, 2023 – June 30, 2024):

Name	Base Schedule	Extended Days
Erickson Collar	A-6	

b. Approve Erickson Collar to work on Automation & Robotics program development for a maximum of 10 days at \$200 per day.

c. Hire the following part-time adult education instructor(s) for FY 2024, hours as assigned and worked, per hourly rates as adopted by the Board of Education on April 24, 2023:

- Mason Desgranges
- Darlington Dick
- Robert Doyle
- Michael Hoyng

3. **Classified**

a. Transfer Carla Blymyer to the position of Cafeteria Manager on salary schedule N-5, on a one-year contract for FY 2024, effective July 19, 2023.

b. Hire Dara Moritz as 9-Month Secretary/Cafeteria Cashier on salary schedule E-5, on a one-year contract for FY 2024.

c. Hire Michelle Caudill for cafeteria consulting/manager training on an as-needed basis at \$25 per hour for FY 2024, effective July 21, 2023.

d. Hire the following as part-time cafeteria workers, hours as assigned and worked at \$13 per hour, for the 2023-24 school year:

- Lori Jones
- Alicia Sandy

Upon the call of the roll, the vote was recorded as follows:

Mr. Mike Carpenter	<u>Yea</u>	Mrs. Jackie Place	<u>Yea</u>
Mr. Spencer Clum	<u>Yea</u>	Mr. Jeremy Scoles	<u>Yea</u>
Mr. Ron Fleming	<u>Yea</u>	Mr. Brian Spallinger	<u>Yea</u>
Mr. Dennis Fricke	<u>Yea</u>	Mr. Ned Stechschulte	<u>Yea</u>
Mr. Dan Marshman	<u>Yea</u>	Mrs. Yvonne Marrs	<u>Yea</u>
Mr. Ron Mertz	<u>Yea</u>		<u>Yea</u>

B. New Business (Motion 07-23-04)

Mr. Clum moved and Mr. Fleming seconded the adoption of the following:

1. Board Policies

- a. Adopt the following revised policies as proposed by OSBA Policy Service and recommended by the superintendent:
 - BDDG Minutes
 - EHA District Records Commission, Records Retention and Disposal
 - JED Student Absences and Excuses
- b. Rescind the following policy as proposed by OSBA Policy Service and recommended by the superintendent:
 - EHA-R Data and Records Retention

2. Cafeteria Prices

Approve the following cafeteria prices for FY 2024:

Student Breakfast

Main Entrée, fruit, juice, milk	\$1.50
Entrée only	\$1.25
Reduced student breakfast	.30

Adult Breakfast

\$2.00

Student Lunch

Main Entrée, fruit, juice, 2 different vegetables of the day, milk -or- Large salad with whole grain cracker/bread, fruit, juice, milk	\$3.50
Entrée only	\$2.75
Small side (any fruit or vegetable side)	.75
Milk	.50
Reduced student lunch	.40

Adult Lunch

Main Entrée, 2 vegetable sides, fruit, juice, (milk or water bottle) -or- Large Salad, whole grain cracker/bread, fruit, juice, (milk or water bottle)	\$4.25
Small side	.75
Large side (takes the place of 2 sides for an adult meal)	\$1.50
Milk	.50

3. Handbooks

Approve the high school student, high school staff, Project SEARCH student and adult education instructor handbooks for FY 2024 as presented.

4. **OSBA Delegate and Alternate**

Appoint Mr. Scoles as official delegate and Mr. Stechschulte as alternate for the OSBA Capital Conference to be held at the Greater Columbus Convention Center, November 12-14, 2023.

Upon the call of the roll, the vote was recorded as follows:

Mr. Mike Carpenter	<u>Yea</u>	Mrs. Jackie Place	<u>Yea</u>
Mr. Spencer Clum	<u>Yea</u>	Mr. Jeremy Scoles	<u>Yea</u>
Mr. Ron Fleming	<u>Yea</u>	Mr. Brian Spallinger	<u>Yea</u>
Mr. Dennis Fricke	<u>Yea</u>	Mr. Ned Stechschulte	<u>Yea</u>
Mr. Dan Marshman	<u>Yea</u>	Mrs. Yvonne Marrs	<u>Yea</u>
Mr. Ron Mertz	<u>Yea</u>		

VI. **Reports and Information**

- A. Board of Education
- B. High School Principal
- C. Director of Adult Programs
- D. Superintendent

VII. **Executive Session (Motion 07-23-05)**

Mr. Fricke moved and Mrs. Place seconded the motion that the Board of Education retire to Executive Session pursuant to Ohio Revised Code Section 121.22 (G) for the following reason(s):

- To consider the appointment ____, employment ____, dismissal X, discipline ____, promotion ____, demotion ____, or compensation ____, of a public employee or official; (check which one or more of the purposes for which the executive session is to be held).
- To consider the investigation of charges or complaints against a public employee, official, licensee or regulated individual, (unless the public employee, official, licensee or regulated individual requests a public hearing).
- To consider the purchase of property for public purposes or the sale of property at competitive bidding;
- Conference with the Board's attorney concerning disputes involving the Board that are the subject of pending or imminent court action;
- Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment;
- Matters required to be kept confidential by federal law or regulations or state statutes;
- Details relative to the security arrangements and emergency response protocols for the District where disclosure of the matters discussed could reasonably be expected to jeopardize the security of the District.

Upon the call of the roll, the vote was recorded as follows:

Mr. Mike Carpenter	<u>Yea</u>	Mrs. Jackie Place	<u>Yea</u>
Mr. Spencer Clum	<u>Yea</u>	Mr. Jeremy Scoles	<u>Yea</u>
Mr. Ron Fleming	<u>Yea</u>	Mr. Brian Spallinger	<u>Yea</u>
Mr. Dennis Fricke	<u>Yea</u>	Mr. Ned Stechschulte	<u>Yea</u>
Mr. Dan Marshman	<u>Yea</u>	Mrs. Yvonne Marrs	<u>Yea</u>
Mr. Ron Mertz	<u>Yea</u>		

The Apollo Career Center Board of Education retired to executive session at 7:17 p.m. and reconvened at 7:24 p.m.

VIII. Adjournment (Motion 07-23-06)

Mr. Clum moved and Mr. Fleming seconded the motion to adjourn.

Upon the call of the roll, the vote was recorded as follows:

Mr. Mike Carpenter	<u>Yea</u>	Mrs. Jackie Place	<u>Yea</u>
Mr. Spencer Clum	<u>Yea</u>	Mr. Jeremy Scoles	<u>Yea</u>
Mr. Ron Fleming	<u>Yea</u>	Mr. Brian Spallinger	<u>Yea</u>
Mr. Dennis Fricke	<u>Yea</u>	Mr. Ned Stechschulte	<u>Yea</u>
Mr. Dan Marshman	<u>Yea</u>	Mrs. Yvonne Marrs	<u>Yea</u>
Mr. Ron Mertz	<u>Yea</u>		

The Apollo Career Center Board of Education adjourned at 7:24 p.m.