



Apollo Career Center is accepting applications for the position of:

### **MAINTENANCE TECHNICIAN (Day Shift)**

**STARTING DATE:** June 2023

**REPORTS TO:** Facilities and Grounds Manager

**SALARY RANGE:** • \$45,000 - \$66,000 based on experience

**BENEFITS:**

- medical/dental Insurance
- life insurance
- vacation, sick and personal leave
- uniforms

**WORK WEEK/YEAR:** 253-day year-round calendar, 8-hour days, overtime available

**MINIMUM QUALIFICATIONS:**

- possess a strong mechanical, electrical and/or HVAC background
- 5 years of experience in the field
- good communication skills and the ability to deal effectively with staff, students, and vendors
- ability to frequently lift, bend, kneel, reach and stand
- high school diploma or equivalent
- ability to pass criminal background check
- possess, or have the ability to obtain, a Level 1 Building Operators Certification
- possess, or have the ability to obtain, an Ohio school bus endorsement

**RESPONSIBILITIES:**

- perform preventative maintenance and upkeep on equipment and facilities
- troubleshoot, repair and install mechanical, electrical and HVAC systems
- move furniture and equipment as necessary
- ensure parking lots and sidewalks are cleared of snow or ice
- support custodial staff with cleaning as needed
- process and complete maintenance requests as they are received
- maintain Building Automation System to ensure the comfort of building occupants
- move empty buses for repairs/maintenance

**MATERIALS TO SUBMIT:** Application  
(available at: <https://www.apollocareercenterhs.com/jobs-at-apollo/>)

**APPLICATION DEADLINE:** June 2, 2023

**APPLY TO:** Nick Michel, Facilities and Grounds Manager  
Apollo Career Center  
3325 Shawnee Rd.  
Lima, OH 45806-1454  
Phone: 419-998-2907  
Email: [nick.michel@apollocc.org](mailto:nick.michel@apollocc.org)