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Apollo Career Center is accepting applications for the position of:

## **CUSTODIAN (2<sup>nd</sup> Shift)**

<b>STARTING DATE:</b>	December 2021
<b>REPORTS TO:</b>	Facilities and Grounds Manager
<b>SALARY RANGE:</b>	<ul style="list-style-type: none"><li>• based on appropriate salary schedule, commensurate with experience</li></ul>
<b>BENEFITS:</b>	<ul style="list-style-type: none"><li>• medical/dental Insurance</li><li>• life insurance</li><li>• vacation, sick and personal leave</li><li>• uniforms</li></ul>
<b>WORK WEEK/YEAR:</b>	260 day year-round calendar, 8 hour days, overtime available
<b>MINIMUM QUALIFICATIONS:</b>	<ul style="list-style-type: none"><li>• high school diploma or equivalent</li><li>• ability to pass criminal background check</li><li>• ability to perform work associated with daily cleaning of buildings</li><li>• ability to operate basic mechanical cleaning equipment</li><li>• ability to climb ladders and learn how to operate a lift</li></ul>
<b>RESPONSIBILITIES:</b>	<ul style="list-style-type: none"><li>• sweep, clean and scrub floors on a regular basis</li><li>• scrub and clean restroom fixtures and keep restrooms stocked with supplies</li><li>• dust properly and regularly throughout assigned areas</li><li>• empty waste receptacles and remove materials daily, more often if indicated</li><li>• police exterior of buildings and parking lots and pickup/remove waste material whenever present</li><li>• notify supervisor of equipment and facilities needing repair or replacement</li><li>• replace light bulbs as necessary</li><li>• paint areas when directed</li><li>• set up rooms for conferences/lectures</li><li>• move furniture and equipment as necessary</li><li>• remove ice/snow from entryways and sidewalks</li></ul>
<b>MATERIALS TO SUBMIT:</b>	Application (available at: <a href="https://www.apollocareercenterhs.com/jobs-at-apollo/">https://www.apollocareercenterhs.com/jobs-at-apollo/</a> )
<b>APPLICATION DEADLINE:</b>	November 19, 2021
<b>APPLY TO:</b>	Nick Michel, Facilities and Grounds Manager Apollo Career Center 3325 Shawnee Rd. Lima, OH 45806-1454 Phone: 419-998-2907 Email: <a href="mailto:nick.michel@apollocc.org">nick.michel@apollocc.org</a>

It is the policy of the Apollo Joint Vocational District that educational activities, employment practices, programs, and services are offered without regard to race, color, national origin, sex, religion, disability, or age.